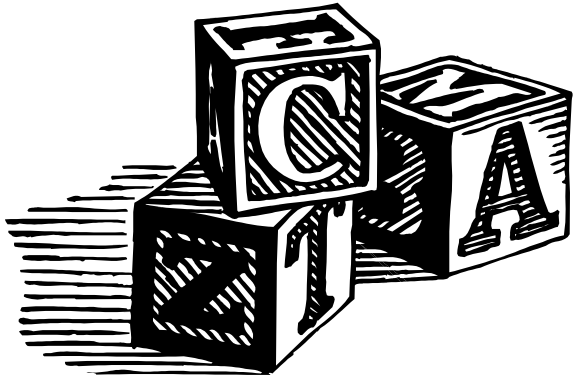


## **PARENT OR GUARDIAN COMMENTS AND REQUEST FOR CONFERENCE**

You must sign your child's report in the space provided to show that you have read it. Above your signature, you may write comments to the teacher. You may ask for a conference with the teacher by checking the Conference Requested box. Return the report to the teacher as soon as possible.

## **NEXT ASSIGNMENT**

At the end of the school year, the teacher will record your child's next grade and room number on the back of the report.



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# **PARENT GUIDE TO THE REPORT OF CHILD'S PROGRESS**

**2009-2010**

**Kindergarten**

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## REPORTING PERIODS

The Chicago Public Schools *Report of Child's Progress for Kindergarten* is issued at the end of each of the four reporting periods (three reporting periods for year-round schools). You are responsible for picking up the report from your child's teacher at the end of the first and third reporting periods (first and second in multi-track year-round schools). Your child is responsible for bringing the report home at the end of the second and fourth reporting periods (third in multi-track year-round schools).

In accordance with new federal regulations, students with disabilities will receive the *Report of Child's Progress IEP/504 Supplement*. This report is a description of your child's progress toward the attainment of IEP benchmarks/goals.

The Illinois Learning Standards are the foundation of our school system's endeavors to raise the expectations and the achievement levels of all our students. Standards tell all involved -students, parents, teachers, administrators- what students need to know and be able to do. They establish expectations for learning for every grade level.

## PROGRAM

The kindergarten program is based on the understanding that each child has a special learning style and rate of development. Your child's kindergarten teacher considers the child's individual needs and abilities in reporting the child's progress.

## MARKING SYMBOLS

The symbols **W, P, B, /** are used to reflect your child's growth in habits and attitudes that will help your child gain the greatest benefit from the kindergarten program. The same symbols are used in the "Growth in Knowledge and Skills" section to indicate your child's progress in developing skills and learning concepts. The teacher bases your child's progress on class participation, class work, and tests that are appropriate for your child's developmental stage. The following symbols indicate that your child's skills and concepts are:

- W** Well developed
- P** Partially developed
- B** Beginning to be developed
- /** Not yet introduced

## GROWTH IN KNOWLEDGE AND SKILLS

In kindergarten, progress report symbols reflect your child's growth in developing skills and in learning concepts. The symbols reflect the child's progress in the language of instruction.

In kindergarten, your child's progress is shown for literacy, which includes Word Knowledge; Fluency, Comprehension, Reading Habits, and Writing; Mathematics; and Physical Development.

Spaces are provided under Mathematics Standards for recording progress in other areas which might be taught in a particular school.

## ENGLISH LANGUAGE LEARNERS

English Language Learners (ELLs) receive both letter grades and English language proficiency rating scores each marking period in separate sections of the report card.

Your child's growth in the "Knowledge and Skills" for each academic subject area as outlined in the *Illinois Learning Standards* is indicated as a letter grade on the report card in the left side panel.

Your child's progress toward meeting the *Illinois English Language Proficiency Standards* and successfully communicating for social and instructional purposes and the development of academic language in the subject areas of language arts, mathematics, science and social studies is indicated in the overall numeric rating which appears in the center panel. Each of the five (5) English language proficiency standards encompasses four (4) language domains: listening, speaking, reading and writing. At the end of each marking period, an ELL receives an overall English Language Proficiency Development numeric rating of 1 to 6 to reflect progress towards meeting the English language proficiency standards for each language domain.†

The English language proficiency numeric rating is as follows:

| Numeric Rating        | Proficiency Development†<br>Student can produce:  |
|-----------------------|---|
| <b>1 - Entering</b>   | Words, phrases or chunks of language  |
| <b>2 - Beginning</b>  | Phrases or short sentences with general language from content area  |
| <b>3 - Developing</b> | Expanded sentences in oral interaction or written paragraphs with some specific language from content area                    |
| <b>4 - Expanding</b>  | Some variety of sentence lengths of varying linguistic complexity with some specific and technical language from content area |
| <b>5 - Bridging</b>   | Language approaching comparability to that of English proficient peers at grade level   |
| <b>6 - Reaching</b>   | Specialized or technical language reflective of the content areas at grade level  |

†Performance definitions available at [http://www.isbe.net/bilingual/pdfs/elps\\_framework.pdf](http://www.isbe.net/bilingual/pdfs/elps_framework.pdf)

A (✓) indicates your child is identified as an English Language Learner (ELL) and enrolled in a Transitional Bilingual Education (TBE) Program or Transitional Program of Instruction (TPI). TBE programs are required at schools with enrollment of 20 or more ELLs of the same non-English language background. TPI programs are established at schools with enrollment of 19 or fewer ELLs of the same non-English language background.

## DUAL LANGUAGE PROGRAM ENROLLMENT

A (✓) indicates your child is in a dual language or world language program. Children who are acquiring a second language in a dual language or world language program receive evaluations in listening and speaking in the target language. The language of instruction is identified on the appropriate line.

## GROWTH IN HABITS AND ATTITUDES

Your child grows in work, social, character development, and health and safety habits. Review this section of the report with your child and encourage the development of good habits and attitudes. A check mark (✓) means that your child needs to improve in this area.

At the kindergarten level, it is important to adopt practices that will promote literacy development. For this reason, each reporting period, a parent or guardian should place a (✓) on the back of the *Report of Child's Progress* to verify that his or her child has read or been read to for 100 minutes each week.

## ATTENDANCE

Regular attendance and promptness promote success in school. For each reporting period, the teacher records the total number of days absent, the number of unexcused days absent and times tardy (late to school). For each absence and tardy recorded, you must send the teacher a dated and signed note. The school will notify you of unexcused absences.

## PARENT NOTIFICATION

It is recommended that kindergarten students should not be retained. However, if it appears that your child is not progressing at the expected level, the school will notify you by mail. A letter requesting a conference will be sent to you at the fifth, fifteenth, or twentieth week of school.

At this conference, you and the school staff will develop a plan to help your child improve. You must approve the final plan. You will continue to receive notices and be requested to attend conferences, as needed, throughout the year.

## TEACHER COMMENTS AND REQUEST FOR CONFERENCE

In the space provided, the teacher may write about your child's strengths and weaknesses, progress, problems, and effort. The teacher will record the date on which any notification letter was mailed.

The teacher may ask for a conference with you by checking the Conference Requested box on the back of the report. The teacher will set a time and date for the conference that will be agreeable to both of you. At the conference, you may discuss your child's progress in school and ways to help your child at home. You may also ask about school rules, policies, and procedures. The teacher will record the date the conference was held.